

# Eastman Downtown Development Authority

## Board of Directors Minutes

**Date:** April 21<sup>st</sup>, 2025

**Place:** Eastman City Hall

**Board of Directors Present:** Wynnon Pittman, Andrea McCranie, Paula McCain, Sammy Young, Willie Nae Nash, Mark Studstill  
**Attorney:** Rita Llop **Absent:** Lorraine Aguayo

**Financial Report:** Wynnon Pittman presented unpaid expenses. Wynnon Pittman proposed that all future reports be coupled with a bank statement. However, the financial report was tabled after discussion.

**Minutes:** Mark Studstill made a motion to approve the minutes with a second by Paula McCain. Motion carried.

**Invocation:** Led by Mark Studstill

**Pledge of Allegiance:** Led by Chair Wynnon Pittman

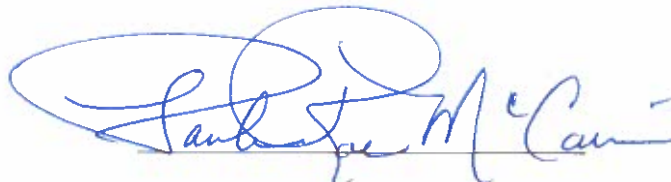
**Approved Agenda:** Paula McCain made a motion to approve the agenda with a second by Willie Nae Nash. All in favor. Motion carried.

- Wynnon Pittman gave an update on the wholesale property. The property has had one person interested so far but no transactions have been completed at this time.
- BJ Hartley will begin surveying the alleyway on Wednesday, April 23<sup>rd</sup>, 2025. Wendy's Hair Haven owner, Thad Haley, asked what the specific plan was for the alleyway project and what kind of liability will be taken on by the business owners in the alley. Paula McCain clarified that the specifics of the plan will come after the survey is completed. Andrea McCranie clarified that liability will be covered under the lease agreement with no burdens on business owners.
- To create the skating rink rental agreement, Paula McCain will acquire the rental agreement from kwik Rinks while Andrea McCranie will acquire the rental agreement from Artificial Ice that Eastman signed in 2023.
- The annual audit will be done in September at the earliest. Paula McCain reminds that the audit is needed to begin the Rural Zone and Strategic Plan. The annual audit was tabled.
- Paula McCain reminded everyone that the rural zone designation application meeting is on June 3<sup>rd</sup>. Stakeholder emails will need to be gathered so an invitation to this meeting can be sent to all of them. Rural zone designation will be extended to 2032.
- Wynnon Pittman announced that February, March, and May 2024 minutes were missing from the records. Paula McCain and Andrea McCranie agreed to make sure all minutes were collected and signed after the meeting.
- DDA email accounts are needed for Mark Studstill.
- Andrea McCranie made a motion to approve unpaid expenses from Dodge County News, WUFF XM, Flooring Gallery with a second by Paula McCain. All in favor, motion carried.
- No public comments
- No authority comments
- Paula McCain made a motion to adjourn the meeting with a second by Willie Nae Nash. All in favor, motion carried.

Meeting adjourned



Wynnon Pittman, Chairperson



Paula McCain, Secretary